# Student Partner Application

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1. Review the Students as Partners grant details on the [library website](https://www.lib.uts.edu.au/whats-on/news/get-paid-to-improve-the-student-experience)
2. Find and confirm a staff partner for your project
	1. You can choose your own staff partner, or
	2. View our interested staff partner list on our [library website](https://www.lib.uts.edu.au/whats-on/news/get-paid-to-improve-the-student-experience), or
	3. Email us directly at sapprojects@uts.edu.au for help to find a partner for your area of interest
3. Complete and submit this form to sapprojects@uts.edu.au by 9am Monday 28 April 2025**.**

If you have any questions, refer to the [FAQ page](https://faq.lib.uts.edu.au/search/?t=0&g=5695&topics=Students%20as%20Partners%20Project%20Grants&adv=1) or email sapprojects@uts.edu.au.

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| **Project Focus Areas**We’re looking for student-led projects that aim to create positive change at UTS in the following areas:* **Assessment practice.** How your knowledge and understanding of class content is tested e.g. sit-down exams, practical exams, take home essays.
* **Teaching practice.** How lecturers and tutors teach you e.g. lectures, seminars, flipped learning.
* **Policy and process review.** How rules and systems at UTS are applied to students e.g. enrolment, special consideration, timetabling.
* **Academic support.** Academic help offered to students outside of the classroom e.g. writing skills workshops, referencing guides, digital skills, peer learning groups.
* **Inclusivity in learner engagement.** How diverse learner needs are supported in the classroom e.g. neurodiverse students, students from non-English speaking backgrounds.
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| **Project Selection Criteria**Project proposals will be assessed on their:* Potential impact on improving the student experience.
* Feasibility of project to meet outcomes within grant timeline and resources.
* Sustainability of project outcomes beyond the grant period.
* Partnership process and outcomes within the project.
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***Please fill in the below:***

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| **Group (2-3 students) or individual project?**Group projects receive up to $10,000 Individual projects receive up to $5,000 |  |

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| **Student details** (Maximum 3 students.Each must have completed 6 months at UTS) | **Student name** | **Student ID** | **Student UTS Email Address and Mobile Number** | **Student Type** |
|  |  |  | Choose an item. |
| **Student Lead name** |  |  |  | Choose an item. |
|  |  |  | Choose an item. |

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| **Staff partner details** | **Staff Name** | **Title** | **Unit** | **Contact Email Address** |
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| **Project focus area** |
| Choose an item. |
| **Project title**  |
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| **Describe the project output, outcomes and how they will potentially improve the student experience. (500 words)**  |
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| **Once your grant project is completed, how do you propose your outputs and/or outcomes will be embedded at UTS? E.g. Where and how it will be incorporated into UTS processes, how will outputs be managed, any wider benefits for the UTS community. (200 words)** |
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| Project and Budget Management Timeline |
| Please provide information about:* **Project deliverables**: including all expected outputs e.g. workshops, student journey map, review findings
* **High-level timeline**: When will you perform key activities within the project?
* **Project costs**: Including team member wages and any additional costs e.g. materials for a workshop.
	+ Student time should be estimated at gross hourly pay of $47.40 (estimated hourly cost = base pay rate + on-costs). Note: On-costs include superannuation, workers compensation and payroll tax.
	+ Individual projects estimated at 100 hours of work and group projects estimated at 200 hours of work.
	+ No subcontracting allowed to other members/services outside of group members.
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| Project Deliverable | Delivered by | Cost |
| *What* | *Date* | *$47.40 x hours of work**Or**Cost of resources* |
| Progress report | 22nd August |  |
| Final report | 24th November |  |
| Final presentation | 24th November |  |
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| **Total Cost:** |  |

**Confirm your commitment to your student and staff partner team by signing below:**

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| **Signed by the Student partner:**-----------------------------------------------------Signature of Student partner-----------------------------------------------------Name of Student partner (please print)-----------------------------------------------------Date | **Signed by the Student partner:**-----------------------------------------------------Signature of Student partner-----------------------------------------------------Name of Student partner (please print)-----------------------------------------------------Date |
| **Signed by the Student partner:**-----------------------------------------------------Signature of Student partner-----------------------------------------------------Name of Student partner (please print)-----------------------------------------------------Date | **Signed by the Staff partner:**-----------------------------------------------------Signature of Staff partner-----------------------------------------------------Name of Staff partner (please print)-----------------------------------------------------Date |